

Rotherham Integrated Care Partnership

Minutes	
Title of Meeting:	PUBLIC Rotherham ICP Place Board
Time of Meeting:	9:00am – 10:00am
Date of Meeting:	Wednesday 2 nd May 2018
Venue:	Elm Room (2.03), Oak House
Chair:	Chris Edwards
Contact for Meeting:	Lydia George 01709 302116 or Lydia.george@rotherhamccg.nhs.uk
Apologies:	Connect Healthcare, GP Federation Representative
Conflicts of Interest:	General declarations were acknowledged for Members as providers/commissioners of services. However, no specific direct conflicts/declarations were made relating to any items on today's agenda.

Members present:

Chris Edwards (**CE**), Chairing Chief Officer, Rotherham Clinical Commissioning Group (CCG)
 Sharon Kemp (**SK**), Chief Executive, Rotherham Metropolitan Borough Council (RMBC)
 Kathryn Singh (**KS**), Chief Executive, Rotherham Doncaster and South Humber Foundation Trust (RDaSH)
 Louise Barnett (**LB**), Chief Executive, The Rotherham Foundation Trust (TRFT)
 Janet Wheatley (**JW**), Chief Executive, Voluntary Action Rotherham (VAR)

Participating Observers

Dr Richard Cullen (**RCu**), Chair, Rotherham CCG
 Cllr David Roche (**DR**), Joint Chair, Heath & Wellbeing Board, RMBC

In Attendance:

Ian Atkinson (**IA**), Chair, Rotherham ICP Delivery Team
 Lydia George (**LG**), Rotherham ICP Place Board Manager, RCCG
 Kate Green (**KG**), H&WB Board Manager, RMBC
 Gordon Laidlaw (**GL**), Head of Communications, RCCG
 Chris Holt (**CHO**), Director of Strategy & Transformation, TRFT
 James Scott, Project Manager, SYMYND Working Together Vanguard - Observing
 Wendy Commons, Minute Taker

No members of the public were present.

Item Number	Discussion Items
1	Terms of Reference Review
<p>Members reviewed the Terms of Reference and requested a couple of minor amendments. Place Board will be asked to sign off the updated version at June Board.</p> <p style="text-align: right;">Action: CE/LG</p>	
2	Transformation Group Updates
<p>The Place Board took assurance from presentations given from the transformation groups on the three areas specified below:</p> <ul style="list-style-type: none"> – Children & Young People's – CAMHS – Mental Health & Learning Disability – Core 24 – Urgent & Community Care – Integrated Discharge Team <p>Members supported the principles of 'Home First/Home Best' from a partnership perspective but wished a holistic approach to be taken when discharging to include the voluntary sector to help manage the impact on families and carers where possible and to mitigate the risk of social isolation.</p> <p>The Place Board were very happy with the feedback they received and would welcome a Delivery Dashboard, however current updates are appropriate and at the correct level. Place Board Members requested that the Delivery Team choose three areas to provide assurance updates next month.</p> <p style="text-align: right;">Action: IA</p>	
3	Place Plan Update
<p>Members noted a verbal update on progress with the Place Plan. A skeleton outline of its contents had been agreed and it is in the process of being populated. A draft version of the Plan is expected to be available for Confidential Place Board to review in June with a final draft anticipated for approval to Public Place Board in July.</p> <p style="text-align: right;">Action: LG</p>	
4	Communications to Partners
<p>GL gave a verbal update on progress with the Place Plan Strategy and Branding.</p> <p>The Place Board aspires to have a Place Plan Communications Strategy and asked the ICE Communication Team to prioritise this piece of work.</p> <p style="text-align: right;">Action: GL</p> <p>Each Partner Chief Executive will discuss further with their organisation's Communications Lead.</p> <p style="text-align: right;">Action: SK/KS/LB</p>	
5	Risk/Items for Escalation
None	
6	Future Agenda Items

	<p>Future Agenda Items</p> <ul style="list-style-type: none"> • Rotherham ICP Place Plan • Rotherham Health Care Record Update • Update on ICP Agreement – July • Hospital Service Review <p>Standard Agenda Items</p> <ul style="list-style-type: none"> • Delivery Dashboard • Transformation Groups Update
7	Date of Next Meeting
Wednesday 6 th June 2018, at 8am in Elm Room (G.04) Oak House.	

Membership

NHS Rotherham CCG - Chief Officer - Chris Edwards (Joint Chair)
Rotherham Metropolitan Borough Council - Chief Executive – Sharon Kemp (Joint Chair)
The Rotherham Foundation Trust (TRFT) - Chief Executive – Louise Barnett
Voluntary Action Rotherham - Chief Executive – Janet Wheatley
Rotherham Doncaster and South Humber NHS Trust - Chief Executive – Kathryn Singh
Connect Healthcare Rotherham Ltd (Rotherham GP Federation) - Rotherham GP Chair

Participating Observers:

Joint Chair, Health and Wellbeing Board, RMBC - Cllr David Roche
Joint Chair, Health and Wellbeing Board, RCCG - Dr Richard Cullen

In Attendance:

Director of Legal Services, RMBC – Dermot Pearson
Head of Communications, RCCG – Gordon Laidlaw
Senior Planning and Assurance Manager, RCCG – Lydia George (as Place Plan Board Manager)
Policy and Partnership Officer, RMBC – Kate Green (H&WB Board Manager)
Deputy Chief Officer, RCCG – Ian Atkinson (as Delivery Team Place)